Critical success factor

1. Senior management

Keep them informed in LMC meeting every four months.

1. Stake holder engagement

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| Manage Closely | Dimitri Chikhladze | * 1—2—1 meeting every Thursday. * Project meeting every other Monday to inform of key developments. * Informal contact regarding changes or difficulties |
| Ivan Tyukin | * 1—2—1 meeting every other Monday. * Project meeting every other Monday to inform of key developments. * Informal contact about ML questions. |
| Keep Satisfied | Liucheng Guo | * Project meeting every other Monday to inform of key developments |
| Keep informed | Francesca Perona | * Project meeting every other Monday to inform of key developments. * Informal contact asking for help with hardware |
| Monitor | Jeremy Levesley | * LMC meeting every four months for debrief of key development |
| Matthew Hogan | * LMC meeting every four months for debrief of key development |
| Arnaud Drapier | * LMC meeting every four months for debrief of key development |

1. Clarity of scope and objectives

In project meeting, the scope of project for this four month and next two weeks need to be emphasized.

1. Resources and budgets

Emphasize resources in each project meeting.

1. Competence

Understand each member’s skills.

1. Management of Environmental Factors

N/A